

GOVERNING BODY
BRCM COLLEGE OF ENGINEERING & TECHNOLOGY, BAHAL

MINUTES

Date : Sunday, 1st October 2017

Venue : Conference Room, BRCM Education Society, Bahal

24th Meeting of the Governing Body of BRCM College of Engineering & Technology was held on 1st October 2017 at 1600 hrs in the Conference Room of BRCM Education Society, Bahal.

The following Members were present:-

Shri H.K. Chaudhary	- In Chair
Shri Anil Chaudhary	
Dr. S.K. Sinha	
Dr. Surendra Sharma	
Dr. Rajiv Gupta	
Shri Surender Kumar Chaudhary	
Dr. Arabinda Sharma	
Dr. Sudesh Kumar	- Teachers' Representative
Shri Sunil	- Teachers' Representative

Special Invitees:

Shri Gyanesh Chaudhary
Dr. S.K. Mishra
Mrs. Nishi Rana
Shri Rajesh Jhajharia
Shri Manish Khatri

Quorum being complete the meeting was called to order.

WELCOME BY THE CHAIRMAN

Chairman welcomed all the Members, especially Dr. Surendra Sharma, Dr. Rajiv Gupta and Shri Surender Kumar Chaudhary who came from far off places to attend the meeting. The Chairman requested all the members to give their valuable suggestions wholeheartedly for betterment, further improvement, and development of the College. Dr. Arabinda Sharma, Principal and Member-Secretary expressed his sincere thanks to all the members on behalf of the Chairman for sparing their valuable time and attending the meeting.

LEAVE OF ABSENCE

Leave of absence was granted to Shri M.K. Chaudhary, Dr. Mehtab Singh, Professor of Geography, MDU, Rohtak, Shri K.K. Kataria, Director, Technical Education, Haryana, Dr. M.S. Ghuge, Regional Officer, AICTE who could not attend the Meeting.

The Chairman, AICTE Regional Committee has not yet nominated an Industrialist / Technologist / Educationist from the region out of the panel approved by the Chairman, AICTE. The State Govt. has also not yet nominated an Industrialist / Technologist / Educationist from the Region.

The following Agenda was discussed during the Meeting:-

1. COMPOSITION OF GOVERNING BODY

It was noted by the members that the 3-year term of the present Board of Governors expires on 3rd October 2017. The members discussed to compose new BOG for the next 3-year term starting from 4th October 2017. The name of Dr. Shamsheer Singh, Dr. K. Subramanya, Vikram Solar, Shri Sameer Gupta, Jackson Group were proposed by Shri H. K. Chaudhary, Chairman and Shri Anil Chaudhary for inducting them as Educationist/Technologist.

It was discussed that a letter should be sent to Ch. Bansi Lal University, Bhiwani to appoint University Nominee in the BOG of this College.

Resultantly, Dr. Om Prakash Arora, Member Executive Council, CBLU, Bhiwani and Retd. Professor, Dept. of Chemistry, KUK was appointed as University Nominee vide letter no. CBLU/Colleges/2017/614 dated 28th October 2017 received from CBLU, Bhiwani.

Dr. Arabinda Sharma, Principal & Member Secretary informed the BOG that Shri Ajay Mahendru, Asstt. Professor of Mechanical Engg. had left the services of the College, hence a new teacher representative be designated on the BOG. He also suggested the name of Shri Sunil, Asstt. Professor of Mechanical Engg. in place of Shri Ajay Mahendru.

Accordingly, the composition of the BOG for the next 3-year term starting from 4th October 2017 to 3rd October 2020 shall be as under:-

1.	Shri H. K. Chaudhary	Chairman	Chairman, BRHD Charitable Trust
2.	Shri M. K. Chaudhary	Member	Trustee, “ “ “
3.	Shri Anil Chaudhary	Member	Trustee, “ “ “
4.	Dr. S.K. Sinha	Member	Director(Admn), BRCM Education Society
5.	Dr. Surendra Sharma	Member	HOD-History, Vaish College, Rohtak
6.	Dr. M.S. Ghuge	Member (Ex-officio)	Regional Officer, AICTE, NWRO, Chandigarh

7.	Industrialist/Technologist /Educationist	Member	To be nominated by Chairman, AICTE Regional Committee
8.	Dr. Om Prakash Arora	Member (Nominee of Ch. Bansi Lal Univ., Bhiwani)	Member Executive Council, CBLU, Bhiwani & Retd. Professor, Dept. of Chemistry, KUK
9.	Shri K.K. Kataria	Member (Ex-officio) (Nominee of the State Govt.)	Director, Technical Education Haryana, Panchkula.
10.	Industrialist/Technologist/ Educationist	Member	To be nominated by State Govt.
11.	Dr. Rajiv Gupta	Educationist Member (Nominated by Trust)	Senior Professor & Head, Dept. of Civil Engg., BITS Pilani
12.	Shri Surender Kumar Chaudhary	Industrialist (Nominated by Trust)	CEO & President, Advance Ventilation Pvt. Ltd., New Delhi- 110 034.
13.	Dr. Arabinda Sharma	Member Secretary	Principal, BRCM CET
14.	Dr. Sudesh Kumar	Teacher Representative	Associate Professor(CSE) BRCM CET
15.	Shri Sunil	Teacher Representative	Asstt. Prof.(ME) BRCM CET

The term of the Governing Body is co-terminus for all the Members.

2. ACTION TAKEN REPORT OF LAST BOG MEETING

The members noted the Action Taken Report on the points discussed in the last BOG meeting held on 30-9-2016.

Shri Anil Chaudhary, trustee advised to find out the new rules for NBA Accreditation.

The BOG members were not satisfied with the efforts made for improving the communication skills of students in the previous years. They advised more efforts are needed to improve the communication skills of the students to make them employable. Students should be assessed periodically (in every three or six months) by the teachers/professional/examiners from other institutes or by giving language tests online available on various concerned websites to map their improvement in communication and other professional skills. The members also suggested to use English language by teachers during communication with students and other faculty members.

Shri Anil Chaudhary, Trustee advised to maintain data collected through 'Self Assessment Questionnaire prepared to map the psychology of students and to analyze them objectively. The data should be in graphical form. He also suggested to keep Alumni data updated on

urgent basis. He emphasized on analyzing/presenting the data objectively so that proper follow up action can be initiated.

Shri Gyanesh Chaudhary, MD & CEO, Vikram Solar advised to designate teachers as mentor of the students. The mentor will take the responsibility of the group of 15-20 students as their guardian so that students can share their problems with his/her mentor.

It was discussed in detail that B.Tech./M.Tech. course in Renewable Energy cannot be started in the College without NBA accreditation. Therefore, it is advised by the members of BOG that a Certificate / Diploma / Vocational Course in Renewable Energy may be started after getting approval from affiliating University and concerned department or organization of repute.

3. CONFIRMATION OF MINUTES

The draft Minutes of the last Meeting of the Governing Body held on 30th September, 2016 was circulated to the Members for eliciting their comments. No comments were received from any Member. It was resolved that the Minutes be confirmed.

4. APPROVAL OF APPOINTMENTS OF STAFF

Temporary Appointment of Teaching Staff: 02

Appointment of the following Teaching Faculty made on 'Temporary' basis were approved from the dates and on the salary noted against his name:-

S. No.	Name	Designation	Qualification	DOB	Date of Joining	Consolidated Salary (Rs./p.m.)
1.	Kunal Kr. Chulbul	Asstt Prof. (EEE)	B.Tech. (EEE), M.Tech.(Power System)	10.3.1985	1.3.2017	36000/-
2.	Parveen Berwal	Asstt Prof. (CE)	B.Tech. (CE) M.Tech.(Transportation) Ph.D.(Thesis submitted)	25.1.1986	24.7.2017	43500/-

5. APPROVAL OF CONFIRMATIONS OF STAFF

Confirmation of Administrative Staff: 04

The confirmation of services of the following Administrative Staff made on the basis of their satisfactory completion of the probation period were approved w.e.f. the dates indicated against their names:-

S. No.	Name	Designation	Qualification	Date of Joining	Consolidated Salary (Rs./p.m.)	Date of Confirmation
1.	Avnish Upadhyaya	Catering Manager	B.Sc., Dip. in Hotel Mgt, Cart. & Nutr.	1.7.2016	42500/-	1.7.2017
2.	Ajeet Singh Shekhawat	P.A. to Director	BCA, MBA	1.3.2016	18470/-	1.3.2017
3.	Slamudeen	Network Asstt. cum-Electrician	8 th	2.7.2014	10210/-	2.7.2016
4.	Vikash	Telephone Operator	12th, Certificate of Proficiency in Computer	1.5.2016	7000/-	1.5.2017

6 APPROVAL OF THE SCHOLARSHIP & FEE CONCESSION SCHEMES FROM THE SESSION 2017-18.

The members noted the conclusion and revision of the scholarship and fee concession schemes and introduction of some new scholarship and fee concession schemes for students from the session 2017-18:-

(a) Conclusion of the three existing scholarship schemes from the session 2017-18

S. No.	Type of Scholarship	Amount of Scholarship (Rs.)
1.	GD Memorial Scholarship for Meritorious Students (B.Tech)	Above 90 % =30000/- for 1 st Year 80-90 % =20000/- for 1 st Year 70-80% =10000/- for 1 st Year
2.	Diploma Merit Scholarship for 2 nd Year LEET (B.Tech)	Above 75 % =10000/- for 1 st Year 70-75 % =7500/- for 1 st Year 65-70% =5000/- for 1 st Year
3.	Talent Search Test Scholarship (B.Tech)	Scholarship of Rs.10000/- and Rs.5000/- to 1 st & 2 nd topper students of the Talent Search Test conducted by the College in schools/coaching centres, if they take admission in BRCMCET.

The chairman further advised to conclude the existing Special Scholarship Schemes for (i) B.Tech. 2nd year students admitted through LEET (Rs.28000/- p.a.) and (ii) B.Tech. 1st year Girls (Rs.14000/- p.a.) from the next session i.e. 2018-19.

(b) Revision in some existing Scholarship Schemes and introduction of new Scholarship Schemes for students of B.Tech. & M.Tech. from the session 2017-18

S. No.	Type of Scholarship	Existing Scholarship Scheme (2016-17)	Revised Scholarship Scheme (2017-18)
1.	Special Scholarship for 2 nd year B.Tech LEET students	Scholarship of Rs. 20000/- p.a. for full duration of the course irrespective of other admissible scholarships.	Scholarship of Rs. 28000/- p.a. for full duration of the course irrespective of other admissible scholarships.

2.	Haryana Sc. Olympiad (HSO) for 10+2 Students (B.Tech)	Not Applicable	Rs. 5000/- Fee Concession will be given to each participant of HSO in 1 st Semester only if he/she takes admission in BRCMCET.
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(c) Revision in University Merit Position Holder's Scholarship for all B.Tech Students from the session 2017-18

S. No.	Existing Scholarship Scheme (2016-17)	Revised Scholarship Scheme (2017-18)
1.	If any student gets 1 st or 2 nd position in University Exam in Odd & Even Semester continuously , he/she will get Scholarship of 100% Tuition Fee (Rs. 28000/-) in the subsequent semester.	If any student gets 1 st or 2 nd position in University Exam in Odd / Even Semester he / she will get Scholarship of Rs. 10,000/- in the subsequent semester.
2.	If any student gets upto 3 rd or 4 th position in University in Odd & Even Semester continuously , he/she will get scholarship of 50% Tuition Fee (Rs.14000/-) in subsequent semester.	If any student gets 3 rd or 4 th position in University Exam in Odd / Even Semester he / she will get Scholarship of Rs. 7,500/- in the subsequent semester.
3.	If any student gets upto 5 th or 6 th position in University in Odd & Even Semester continuously , he/she will get scholarship of 25% Tuition Fee (Rs.7000/-) in subsequent semester.	If any student gets 5 th or 6 th position in University Exam in Odd / Even Semester he / she will get Scholarship of Rs. 5,000/- in the subsequent semester.

Note : Minimum 70% marks shall be required for University Merit Holder students registered with CBLU, Bhiwani to obtain the scholarship from the session 2017-18 onwards.

The BOG members approved the revision in some Scholarship Schemes and launching of new Scholarship Schemes from the session 2017-18.

7. TO NOTE THE CHANGE IN AFFILIATING UNIVERSITY OF THE COLLEGE FROM M D UNIVERSITY, ROHTAK TO CH. BANSI LAL UNIVERSITY, BHIWANI

The BOG members noted the change in affiliating university of the College from Maharshi Dayanand University, Rohtak to Ch. Bansi Lal University, Bhiwani from the session 2017-18.

In this regard, the members of BOG suggested to find out the provision to get affiliation again with previous University (MDU, Rohtak).

8. TO NOTE THE RECOGNITION OF BRCMCET UNDER SECTION 2(F) & 12 (B) OF THE UGC ACT 1956

The BOG members were happy to note that the College is recognized under Section 2(f) & 12 (B) of the UGC Act 1956 under the head 'Non-Government, self financed Colleges teaching upto Bachelor's Degree'.

The members of BOG emphasized to aware and encourage faculty members to get benefit of this recognition of College from UGC.

9. REVIEW OF ADMISSION SCENARIO DURING THE SESSION 2017-18 AND FUTURE STRATEGY FOR THE SESSION 2018-19.

The members noted the Admission Status for the session 2017-18. It was discussed that the current admission scenario of engineering colleges across the country is very poor. Shri Anil Chaudhary, Trustee suggested to take every care to reduce the footprint of BRCMCET. Therefore, more efforts are needed to improve the admissions in the next session. He also advised to put more attempts to fetch the students from outside Haryana.

10. REVIEW OF PROGRESS

1. The members were glad to note that 126 B.Tech. and 59 M.Tech. students of our college secured merit positions during the session 2016-17 in Odd and Even semester examinations.
2. The members were happily noted the receiving of 'Swachha Campus Award 2016' by the College through Swachha campus campaign all over India organized by rethink India Organization and winning of 'State Level Quiz Contest on Energy Conservation and Renewable Energy' by Mr. Happy Kumar, student of B.Tech. final year EEE during the Haryana Swarna Jayanti Year celebration.

11. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

1. The BOG members suggested to strengthen the Alumni Data and to interact with them from time to time.
2. The members brought attention to the quality enhancement in students' project work.

There being no other business the meeting was terminated with a hearty vote of thanks to the Chair.



Dr. Arabinda Sharma
Member-Secretary